

TEMPLATE

**RESPONSE TO INTERNAL QUALITY REVIEW (IQR)
DEPARTMENT OF X**

DATE OF IQR VISIT:

DATE OF DEPARTMENT'S FIRST RESPONSE:

<i>Recommendation (as it appears in the IQR report)</i>	<i>Action taken or planned in response to the recommendation.</i>	<i>Person responsible</i>	<i>Date</i>
Necessary Action:			
1.			
2.			
3.			
Advisable Action:			
4.			
5.			
6.			
Desirable Action:			
7.			
8.			
9.			

Any comments you wish to make on the IQR process:

Name:

Date:

Position: