

### UCL STUDENT AND REGISTRY SERVICES

Academic Policy and Quality Assurance

**MRes PROGRAMME PROPOSAL APPENDIX**

For MRes programmes, please complete and submit this template in addition to the Programme Proposals.

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| **1** | Lead department/divisionPlease select from the list of departments below: (*For inter-departmental/divisional proposals one department/division must ‘own’ the programme for administrative purposes)*If the department is not on the list please complete an application for the approval of recruitment of research students (Form 7.9.4 Recruitment of Research Students to Academic or Research Departments (Divisions/Institutes/Units))

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| --- | --- | --- | --- | --- |
| Arts and Hums Choose an item. | Brain Sci Choose an item.  | Built EnvChoose an item. | EngineeringChoose an item. | IOEChoose an item. |
| Laws Choose an item.  | Life SciChoose an item. | MAPSChoose an item. | Medical SciChoose an item. | Pop Health SciChoose an item. |
| SHS/SSEESChoose an item. |  |  |  |  |

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| **2** | **Structure of the Proposed Research Masters (MRes)** |
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| The approved structure of a Research Masters (MRes) is as set out below. Please review the criteria and enter Yes or No as applicable. If No is entered please supply a rationale for the suggested departure from UCL norms. |
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| 2.1 | Duration | One calendar year or two calendar years if part-time. | Yes/No |
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| 2.2 | Dissertation Word Length | To be proportionate to the learning hours between a minimum of 15,000 and a maximum of 20,000 words. | Yes/No |
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| 2.3 | Credit Value by Research | A minimum of 105 and a maximum of 150 UCL credits to be achieved by research.  | Yes/No |
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| 2.4 | Dissertation/ProjectCredit Value | A minimum of 105 and a maximum of 150 credits. | Yes/No |
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| 2.5 | Programme Total Credits | 180 credits. | Yes/No |
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| 2.6 | Total Learning Hours | 1800. | Yes/No |
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| 2.7 | Taught Transferrable Skills | MRes programmes must include 30 credits of taught transferable skills. The skills modules must be clearly identified in the diets detailed in the Programme Summary. | Yes/No |
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| **3** | **Supervision Monitoring** |
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| 3.1 | Two named supervisors must be recorded on Portico for each student on the MRes programme. |
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|  | Has it been confirmed that there are sufficient numbers of qualified supervisors available from the outset of the new programme up to reaching the student target numbers? If no is entered please provide an explanation of the steps that will be taken to remedy the situation. | Yes/No |
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| **4** | **Relationship to a Research Environment** |
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| 4.1 | Is the proposed programme designed as a stand-alone programme? | Yes/No |
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| Or |
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| 4.2 | Is the proposed programme designed as an integral element of a PhD, EngD or DTC? If Yes, please enter the programme title(s) below. | Yes/No |
|  |
|  Programme title: |
|  |
| **5** | **Research Environment** |
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| 5.1 Identify main lines of research involved in the programme: 5.2 Research skills training provision:5.3 Project approval procedures:5.4 Provide a brief description of the research environment:5.5 Are there sufficient numbers of qualified supervisors available from the outset of the new  programme up to reaching target numbers?  Yes/No If ‘No’ provide an explanation of the steps that will be taken to remedy the situation: 5.6 Provide a brief description of the physical research space available for new students5.7 Provide a brief description of the administrative support 5.8 Identify key roles Departmental Graduate Tutor Name: Email: Telephone No  Programme Administrator Name: Email: Telephone No: |
| **6 Confirmation of Chair of Research Degrees Committee Approval**  Name: Position:  Date: |