



UCL Academic Manual

Chapter 8: Derogations and Variations

UCL Institute of Education (IOE)

IOE Undergraduate Regulations 2017-18

Effective from 1 September 2017 for new and continuing students.

1. Introduction

- 1.1. These Regulations govern the conduct and award of IOE undergraduate degrees: BA Education Studies, BA/BSc Psychology with Education, BA/BEEd top-up route and the Foundation Degree **in addition** to the main taught regulations in the UCL Academic Manual and in particular [Chapter 1: Admissions, Registration and Student Conduct](#) and [Chapter 4: Assessment Framework for Taught Programmes](#).
- 1.2. Regulations governing BSc Social Sciences and BSc Social Sciences with Quantitative Methods are defined in the UCL Academic Manual.

2. Outcomes of Assessment

- 2.1. In determining the outcome of assessment for a candidate, the Board of Examiners will consider whether the candidate has satisfied the attendance and assessment requirements set out in the relevant module and programme handbook.
- 2.2. An outcome of Fail will be recorded where the candidate has gained a mark of 39% or below overall for a module.
- 2.3. For the BA Education Studies programme, candidates who fail a module with a mark in the upper fail range (33-39%) may, at the discretion of the Board of Examiners, be allowed to count this mark towards their final degree classification, up to a maximum of 30 credits.

- 2.4. For the awards of BA/BSc Psychology, BA/BSc Psychology with Education, Foundation Degree and Bed (Top-Up) all modules must be passed to progress and to be awarded a degree.
- 2.5. The Examiners will determine an outcome and a percentage mark for each module recorded as an integer between 0% and 100%, as follows:
 - 2.5.1. An outcome of Pass with a percentage mark will be returned where the candidate has gained a mark of 40% or above overall and in all the elements of assessment which carry an individual pass requirement.
 - 2.5.2. An outcome of Absent without a percentage mark will be returned where the candidate has not met the attendance requirements or has failed to be present for an assessment. This will count as an attempt at the assessment in question.
- 2.6. Students who re-sit an assessment shall not receive an overall mark greater than 40% for that component.
- 2.7. It is not permitted to re-take passed assessments in order to achieve a higher grade.
- 2.8. Students submitting late will be penalised in accordance with the [UCL Late Submission Penalties Policy](#).
- 2.9. Students submitting work which is over- or under-length will be penalised in accordance with the [UCL Word Count Penalties Policy](#).

3. Progression to a subsequent stage of a programme

- 3.1. The Board of Examiners will review the annual academic progress of each student.
- 3.2. A part-time student may be required to repeat or re-sit modules before registering for further modules in the same stage of the programme, where this is deemed appropriate in light of his/her academic performance.
- 3.3. In order to progress from the first to the second stage of a programme leading to the award of Foundation Degree or BA Education Studies a student must:
 - 3.3.1. Pass or be granted exemption from modules to the value of at least 90 credits; and
 - 3.3.2. Pass or be granted exemption from any prerequisite modules deemed necessary for progression onto the second stage in the programme specification.
- 3.4. In order to progress from the second to the third stage of a programme leading to the award of BA Education Studies a student must:

- 3.4.1. Pass or be granted exemption from modules from the second stage to the value of at least 90 credits; and
- 3.4.2. Pass or be granted exemption from any prerequisite modules deemed necessary for progression onto the third stage of the programme.
- 3.5. BA/BSc Psychology and BA/BSc Psychology with Education students must pass or be granted exemption from 120 credits each year, to progress from one stage to the next.

4. Awards

- 4.1. In order to be eligible for the award of a BA or BSc, a candidate must:
 - 4.1.1. Complete the programme, and satisfy the requirements for attendance and submission of work for all modules; and
 - 4.1.2. Pass or be granted exemption from modules from the programme totalling a minimum of 300 credits (Ordinary award) or 360 credits (Honours award), 60 of which must be passed at Level 6 or above for an Ordinary award, 90 of which must be passed at Level 6 or above for an Honours award.
- 4.2. In order to be eligible for the award of a BEd or BA (Top-Up route) a candidate must:
 - 4.2.1. Complete the programme, and satisfy the requirements for attendance and submission of work for all modules;
 - 4.2.2. Pass or be granted exemption from modules from the programme totalling 120 credits, all of which must be at Level 6 or above.
- 4.3. In order to be eligible for the award of a Foundation Degree, a candidate must:
 - 4.3.1. Complete the programme and satisfy the requirements for attendance and submission of work for all modules;
 - 4.3.2. Pass or be granted exemption from modules from the programme totalling 240 credits, at least 90 of which must be taken at Level 5 or above.

5. Degree Classification

- 5.1. The classification of candidates for the award of Foundation Degree shall be as follows:
 - 5.1.1. To be eligible for the award of Distinction, students must achieve a Distinction (70% or above) for modules totalling 160 credits, with at least half of these marks falling in the second year of the programme.

- 5.1.2. To be eligible for the award of Merit, candidates must achieve a Merit (60-69%) for modules totalling 160 credits, with at least half of these marks falling in the second year of the programme.
- 5.2. Candidates whose weighted average mark falls within 1% of the next classification boundary (after rounding to the nearest integer) may be considered for the higher classification. The Programme Board of Examiners should take the Honours Degree Borderline Criteria into account, as indicated in the [UCL Academic Manual, Chapter 4, Section 10.](#)
- 5.3. Students who successfully complete 120 credits but do not pass the entire programme are eligible for a Certificate of Higher Education.
- 5.4. The classification of candidates for the award of BA, BEd and BSc Honours shall be as follows, to be calculated as indicated in Paragraphs 5.6 & 5.7 below:
- **70% or above** First Class Honours
 - **60-69%** Upper Second Class Honours
 - **50-59%** Lower Second Class Honours
 - **40-49%** Third Class Honours
- 5.5. Candidates whose weighted average mark falls within 1% of the next classification boundary (after rounding to the nearest integer) may be considered for the higher classification. The Programme Board of Examiners should take the Honours Degree Borderline Criteria into account, as indicated in the [UCL Academic Manual, Chapter 4, Section 10.](#)
- 5.6. For candidates for the award of BA/BEd (top-up), the final classification shall be calculated as the mean of marks for 4 x level 6 modules.
- 5.7. For candidates for the award of BA or BSc (excluding the top-up route), the final classification will be determined on the basis of a weighted average of modules taken at levels 5 and above, where level 5 credits are given a weighting of 2 and level 6 credits are given a weighting of 3.