



UCL Academic Manual 2018-19

Chapter 6: Student Casework Framework

Section 7: Suspension of Regulations Procedure

1. In exceptional circumstances it *may* be necessary to suspend the regulations temporarily for one or more students. Requests for suspensions *must* be made on a case-by-case basis via Student & Registry Services.
 - a) Suspensions of the Admissions regulations must be formally approved by the Director of Access and Admissions on behalf of the Vice Provost (Education & Student Affairs). Requests should be submitted to [Admissions in Student & Registry Services](#)
 - b) Suspensions of the Taught Programme regulations must be formally approved by the Director of UCL Academic Services on behalf of the Vice Provost (Education & Student Affairs). Requests should be submitted to academic.services@ucl.ac.uk
 - c) Suspensions of the Postgraduate Research Degree regulations must be formally approved by the Pro-Vice Provost (Doctoral School). Requests should be submitted to researchdegrees@ucl.ac.uk
2. Suspensions of regulations are reported to the next meeting of the relevant committee, and an annual analysis conducted to identify common issues that should be incorporated into the main regulations.