# Boards of Examiners Changes for 2018-19

Minor changes have been made to clarify and improve the regulations including revised sections on Sub Boards, Virtual Boards, assigning modules to examiners, and the appointment of chairs:

1. Programme Boards of Examiners
   a. Clarification added to reflect the current process for assigning modules to BoE
   b. Clarification on the process for Departments to provide responses to EE reports via Portico
   c. Quoracy section revised following guidance in the LSA Planning Pack and section now includes quoracy at Sub-BoE.
   d. Virtual Programme BoE section revised and corresponding Annex 4.3.10 deleted.
   e. Delegation of Authority to a Sub-Board section now included following publication of the LSA Planning Pack.

2. Chairs and Deputy Chairs
   a. Clarification on a Chair's appointment; to continue until reporting cycle for that year is completed.
   b. Annex 4.3.1 Change of Chair form fully revised and updated and should be completed when requesting a Change of Chair / New Chair. Chair of New BoE Annex has been removed and contents merged with the fully revised Change of Chair Annex.
   c. Annex 4.3.2 Board Prep Checklists & Standard Board Agenda updated to reflect HR guidance on Right to Work documentation and annual checks – *[previously named Standard Board of Examiners Agenda]*
   d. Annex 4.3.4 Proforma for Faculty Representative Report updated to reflect HR guidance on Right to Work documentation and annual checks.

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