



UCL Academic Manual 2016-17

Chapter 8: Derogations and Variations

Faculty of Engineering Sciences Undergraduate Variations

Contact: **Lizzie Vinton**, Assessment Regulations and Governance Manager,
Academic Services, Student and Registry Services

The following regulations apply to students enrolled on undergraduate programmes in the Faculty of Engineering Sciences at UCL **in addition to** the main taught programme regulations detailed in the UCL Academic Manual and in particular in Chapter 1: Admissions, Registration and Student Conduct and Chapter 4: Assessment Framework for Taught Programmes.

Scheme of Award for Undergraduate Degrees

All undergraduate programmes in the Faculty of Engineering Sciences follow the standard UCL Scheme of Award set out in Chapter 4 of the Academic Manual, with the exception of the following specific variations.

1. Progression Requirements

- a. In order to progress from year 1 to year 2 a student must have passed a minimum of 3.5 course units.
- b. At the discretion of the Faculty Tutor, upon the recommendation of the relevant Programme Board of Examiners, students may progress from year 1 to year 2 if they have failed to meet the progression threshold by 0.5 course units and, therefore, have passed 3.0 course units.
- c. In order to progress from year 2 to year 3 on MEng/MSci programmes a student must have passed a minimum of 7.0 course units AND have a weighted average mark for years 1 and 2 combined of no less than 50% (after rounding to the nearest integer). Students who have met the course unit requirement but with an average mark below 50% will progress to year three but will be transferred to the corresponding BEng/BSc programme.

2. Award Requirements

- a. Programme Boards of Examiners may specify elements of a programme that must be passed in order to qualify for an award. Such conditions must be approved by the Faculty Board of Examiners and must be published clearly to students. Where a student has not passed such an element of their programme but has met all other criteria for the award of an honours degree, the Board of Examiners may make a classified award at the appropriate level in a suitable alternative field of study.

3. Classification of Awards

- a. Year average marks will be determined as the mean average of all 4.0 course units taken as contributing towards a given year of study.
- b. In calculating the award mark the standard year weightings apply with the exception of students who have taken a voluntary additional extra-mural year (see below) for which the weight of the extra-mural year will be zero.

4. Extra-Mural Year (EMY)

The following refers to the treatment of voluntary extra-mural years placements taken in addition to the standard credit requirements for the programme of study. Where an EMY is a compulsory part of the programme of study the rules above apply. Study Abroad does not count as an EMY in this context.

- a. Students may choose to spend one year in industry between their penultimate and their final year, thus adding one year (EMY) to the overall length of their degree. Their placement must be approved by their Department and by the Faculty Teaching Committee, which will make sure that adequate, identifiable supervision and training are provided by the host company, that adequate supervision is provided by the student's home Department, and that the student's plan of work for the year is related to his/her field of study and of adequate level.
- b. Upon completion of the placement, the student will complete a report, which shall be submitted to the host company for approval and to the student's home Department for assessment. The report will be worth 1.0 course unit and will be graded as "pass/fail" with no mark entering the calculation of overall award average.
- c. Students who fail to submit a report on-time will be deemed to have failed and will be provided with a second deadline, which will formally count as a second attempt. There are no completion requirements for the EMY report; failure to submit at the second attempt will result in a final mark of 0 and failure of the course unit, but will not lead to the course unit grade being registered as "not complete".
- d. The award criteria for students who have taken the EMY are shifted by one course unit. Students on BEng/BSc programmes need to be complete in 13 course units and to have passed a minimum of 12 course units (in addition to other requirements as part of the standard scheme of award). Students on MEng/MSci programmes need to be complete in a minimum of 17 course units and to have passed a minimum of 15.5 course units (in addition to other requirements as part of the standard scheme of award).