



UCL Academic Manual 2016-17

Chapter 8: Derogations and Variations

The Bartlett Derogations

Contact: **Annabel Brown**, Academic Administration Manager, The Bartlett.

The following derogations to the main UCL regulations apply to students in the Bartlett, UCL's Faculty of the Built Environment. They should be read in conjunction with the main UCL regulations as specified in the UCL Academic Manual.

Admissions

1. All admissions decisions are made by the academic staff of the Bartlett.
2. Applicants to undergraduate and taught postgraduate students in the School of Architecture are required to supply a portfolio of work. Applicants are then interviewed in person or via Skype/telephone on the basis of the portfolio.
3. Where an applicant does not possess UCL's minimum entrance qualifications, but is able to demonstrate comparable learning and experience in their prior work experience or in their portfolio, the Faculty may submit a request for an academic waiver to the Chair of Education Committee for approval.
4. Modular/flexible Masters applications will be considered up until the end of the first week of September.

Assessment

1. The professionally-accredited undergraduate programme in the School of Architecture requires students to pass all 12 course units prior to any award being considered.
2. The School of Architecture requires students to pass all design-based modules before they will be allowed to progress or be awarded a degree.
3. The BSc Architecture and BSc Project Management for Construction require all 12 course units to be passed.

4. BSc Project Management for Construction (sandwich) programme requires all 16 course units to be passed.
5. The Bartlett does not condone any marginal fails in taught modules, unless students have extenuating circumstances of sufficient severity within the relevant timeframe.
6. Reassessment of taught postgraduate modules in the Faculty is undertaken within the same session (late August).
7. As students are assessed on the basis of portfolios/models etc., and it is not possible or practicable to conceal identities, Boards of Examiners proceedings are not anonymised in the School of Architecture for both undergraduate and taught postgraduate students. Proceedings are anonymised in relation to all other parts of the Faculty's administration.
8. The professional bodies that accredit the School of Architecture's degrees (i.e. the RIBA and the ARB) require External Examiners to formally attest to the fact that the candidates have satisfied their criteria in their annual report.

Graduate Research

9. Most of the Bartlett's Schools do not conduct 'upgrade panels' (from MPhil to PhD) as the Faculty operates its own procedure at Faculty level. Student should refer to their programme handbook for more information.