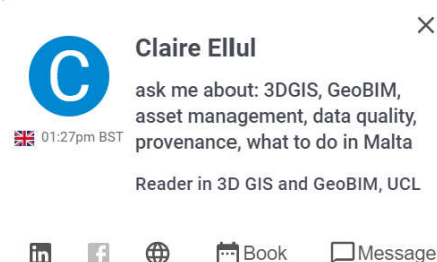


Registering on remo.co and creating a profile – all participants

1. To access the conference content, you'll need to create an account on the remo.co platform <https://live.remo.co/signup> (NB: you don't need to sign up for a remo.co trial)
2. Once you've done that you should test that your microphone and camera work so that you can interact with everyone: <https://live.remo.co/account-settings>
3. You'll then need to create a profile - this is what other users will see when they are sitting at a table with you. Although in theory you can put a lot of text in the profile, not much of it shows up on screen, so this is what we would suggest:
 - a. Upload a photo
 - b. In the 'headline' put an 'Ask me about' section – this could be a mix of your professional interested but if you like, you can also include your hobbies, travel etc to make things more friend. We've found that around 75 characters including spaces works best
 - c. Put both your job title and company name in the 'Company' box and leave job title empty
 - d. Link to linked in so that people can find out more about you, and also to your personal/professional website
 - e. If you like, add a Calendly link as well - this allows people to pre-book meetings with you.

The final profile might look like this to other users:



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