

HPSC 3003

Communication of Scientific Ideas

Timetable for 2012

Course Tutor:	Prof. Steven Miller Room 4.3, 22 Gordon Square email: s.miller@ucl.ac.uk	
Sessions:	Thursdays, 2 p.m.- 6.p.m. G11 Cluster room 22 Bedford Way	
Assessment:	News and feature article	10% & 40%
	Radio science programme	20%
	Report to Parliament and presentation	30%

Week 2, October 4

Introduction / Making News out of Science

Nature: which articles would you choose?

Week 3, October 11

Interviewing

Nature news writing + review

Week 4, October 18

Writing your news articles

Week 5, October 25

Feature writing

Week 6, November 1

Reviewing and editing

Feature writing workshop

Friday, November 2

Deadline for your news article

Week 7

Reading week

Friday, November 9

Deadline for your draft feature article

Week 8, November 15

Radio science: Radio editorial board

Week 9, November 22

Why Parliament might want to hear about science: Reporting and Presenting

Selection of Parliamentary Report topics / Report writing workshop

Week 10, November 29 (12 noon to 6pm: 1 hour per group)

Radio programme recording (Room 4.3, Top Floor, 22 Gordon Square)

Week 11, December 6

Report reviews

Presentation rehearsals

Week 12, WEDNESDAY December 12

Report presentations Deadline for Parliamentary Reports

Monday, January 14

Deadline for Feature Articles

To complete this course, students must participate in the Radio science programme and the Report to Parliament to the satisfaction of the Course Tutor.

Important policy information

Below are listed some important points of policy. Further details of all these policies can be found in the STS Student Handbook www.ucl.ac.uk/sts/handbook

Late submission of coursework

Penalties for late coursework submission are as follows:

- loss of 5 marks for work submitted less than 24 hours late
- loss of 15 marks for work submitted between 1 and 7 days late
- loss of all marks (i.e. work is graded 0) if submitted more than 7 days late

These rules are statutory and non-negotiable.

Coursework word limits

Penalties for over-length coursework are as follows:

- Assessed work should not be more than 10% longer than the prescribed word count. Assessed work with a stated word count above this maximum cannot be accepted for submission, but will be immediately returned to the student with instructions to reduce the word length. The work may then be resubmitted, except insofar as penalties for late submission may apply.
- If submitted work is subsequently found to have an inaccurately stated word count, and to exceed the upper word limit by at least 10% and by less than 20%, the mark will be reduced by ten percentage marks, subject to a minimum mark of a minimum pass assuming that the work merited a pass.
- For work which exceeds the upper word limit by 20% or more, a mark of zero will be recorded.
- Footnotes and endnotes **do** count as part of the word limit
- Bibliography, tables, pictures and graphs **do not** count as part of the word limit.

Extensions

If unforeseeable circumstances prevent the completion of a piece of coursework, students may request an extension to the set deadline. Please consult the STS Student Handbook for further guidance on acceptable grounds for requesting an extension. Extensions must be negotiated in advance with the course tutor. Students to whom STS is parent department may also request an extension from their Personal Tutor. No extension is considered official without written approval.

The request for extension form can be found at: www.ucl.ac.uk/sts/study

Plagiarism

The *UCL Student Handbook* defines plagiarism as “the presentation of another person’s thoughts or words or artefacts or software as though they were [your] own”. Students are expected to know the College and Department policies in detail and to avoid even the appearance of inappropriate behaviour. In the first demonstrated instance of plagiarism or other irregularities in this course, students normally will receive a 0 F for the course and will be referred to the department and College officials for further action. All course work is subject to scrutiny against past papers and other materials for irregularities. Electronic and other checks will be conducted; see the *STS student handbook* for additional information.

Attendance

Regular attendance is mandatory.

Requirements to complete modules

Students are required to be ‘complete’ in all modules. Normally all assignments must be attempted in order for students to be considered complete. This is different from ‘passing’ a module which requires a minimum overall module mark of 40%.

Assessment and additional examiners

Assessed materials are marked by the course tutors. These provisional marks will be distributed to students at the first opportunity. To ensure fairness, materials subsequently are scrutinised by a second examiner within the Department, and a consensus is reached on these separate assessments. All assessed materials and the consensus marks are made available for scrutiny by an examiner external to UCL. Marks are considered final only after the Board of Examiners for Science and Technology Studies has approved them in their annual meeting near the close of Term three.

Disputed marks

Students must endeavour to discuss any grievances over marks informally with the course tutor in the first instance. If informal discussion fails to resolve the matter satisfactorily and there appears to be genuine and substantive grounds for appeal, the student should submit a written explanation of their grievance to the chair of the board of examiners. A final formal written appeal can be made to the College Registrar.

Mechanisms for student feedback

Students have a variety of means for commenting on the module and module tutor. These include written module evaluations at the end of term, regular lecture assessments offered by the module tutor, and in-session opportunities. Students are welcome to bring comments and criticisms to the module tutor in the first instance, by anonymous note if necessary, then to their personal tutor or the STS undergraduate tutor. The department schedules regular meetings of the Undergraduate Student Staff Consultative Committee to which all students are invited.
