

### UCL Council - Schedule of Delegated Powers (February 2015)

<i>Reference</i>	<i>Power, duty or responsibility of Council</i>	<i>Delegate(s)</i>	<i>Contact<sup>1</sup></i>	<i>Policy for delegation</i>	<i>Procedure for delegation</i>
Statute 6(2)(A)	To govern, manage and regulate the investments of the College	Investments Committee	Secretary to Investments Committee	See note A.1	See note B.1
Statute 6(2)(A)	To appoint Bankers and any other officers or agents whom it deems expedient to appoint	Finance Committee	Secretary to Finance Committee	See note A.2	See note B.2
Statute 6(2)(E)	To determine fees	Finance Committee	Secretary to Finance Committee	See note A.3	See note B.3
Statute 6(2)(F)	To provide courses of instruction for students	Academic Committee (in respect of the approval of courses of instruction in the form of programmes of study)	Secretary to Academic Committee	See note A.4	See note B.4
Statute 6(2)(G)	To prescribe the conditions governing the award of exhibitions, scholarships, bursaries, studentships, medals and prizes	Student Recruitment, Admissions and Funding Committee	Secretary to Student Recruitment, Admissions and Funding Committee	See note A.5	See note B.5
Statute 6(2)(K)	To appoint Officers of the College, the Dean of Students, all Members of the Academic Staff and the Staff of the College <sup>2</sup>	Provost (in respect of the Members of the Academic Staff, Heads of the Corporate Support Services and other Staff of UCL)	Provost	See note A.6	See note B.6
Statute 6(3)	Subject to the conditions or provisions, if any, attached by the donor to any gift from which the same are derived, moneys and funds of the College may be invested in such stocks, funds, shares or securities and investments as the Council shall from time to time think fit, whether within the United Kingdom of Great Britain and Northern Ireland or not, including the purchase of land of any tenure or any interest therein in the said United Kingdom: Provided that in the case of moneys and funds held by the College as trustees the powers conferred by this Statute shall be exercised subject to the	Investments Committee	Secretary to Investments Committee	See note A.7	See note B.7

<sup>1</sup> See <http://www.ucl.ac.uk/ras/acs/governance/committees> for contact details.

<sup>2</sup> The 'Officers of the College' in this context comprise the Vice-Provosts and the Heads of Corporate Support Services.

	provisions of the law relating to investment by trustees.				
Statute 7(1)(B)	To appoint members of the Academic Board on the advice of the Academic Board	Academic Board	Secretary to Academic Board	See note A.8	See note B.8

## **NOTES**

### **A     *Policy for the performance of delegated function, duty or responsibility***

- A.1     The power delegated by Council to the Investments Committee to govern, manage and regulate the investments of UCL shall be made explicit in the terms of reference of the Investments Committee.
- A.2     The power delegated by Council to the Finance Committee to appoint bankers and any other officers or agents whom the Committee deems expedient shall be made explicit in the terms of reference of the Finance Committee.
- A.3     The power delegated by Council to the Finance Committee to determine student fees shall be made explicit in the terms of reference of the Finance Committee.
- A.4     The power delegated by Council to the Academic Committee in respect of the approval of proposals for new programmes of study shall be made explicit in the terms of reference of the Academic Committee.
- A.5     The power delegated by Council to the Student Recruitment, Admissions and Funding Committee in respect of the award of exhibitions, scholarships, bursaries, studentships, medals and prizes shall be made explicit in the terms of reference of the Student Recruitment, Admissions and Funding Committee.
- A.6     The power delegated by the Council to the Provost to appoint Members of the Academic Staff, Heads of the Corporate Support Services and other Staff of UCL upon such conditions as the Provost may think fit shall be exercised by the Provost according to such procedures as the Provost deems appropriate.
- A.7     The power delegated by Council to the Investments Committee to invest moneys and funds of the College in such stocks, funds, shares or securities and investments as the Investments Committee shall from time to time think fit (provided that in the case of moneys and funds held by the College as trustees the powers conferred by this Statute shall be exercised subject to the provisions of the law relating to investment by trustees) shall be made explicit in the terms of reference of the Investments Committee.
- A.8     The terms of reference of Academic Board, as defined by Statute, already provide for the Board 'To discharge such other duties and functions connected with the College as the Council may from time to time assign to it'. The Council has confirmed that these duties and functions should include the appointment of members of Academic Board.

## **NOTES**

### ***B Arrangements whereby the delegate(s) report(s) on exercise of delegated authority***

- B.1 The Investments Committee shall report to the Finance Committee and the Council by submission to the Finance Committee officers and the Council officers respectively of the Agenda and Minutes of each meeting of the Investments Committee.
- B.2 The Finance Committee shall report to the Council by submission to the Council officers of the Agenda and Minutes of each meeting of the Finance Committee.
- B.3 The Finance Committee shall report annually to Council details of the student fees which the Finance Committee has agreed should be charged by UCL for the following academic year.
- B.4 The Academic Committee shall submit to Council annually summary details of all new programmes of study approved by the Academic Committee during the preceding 12 months.
- B.5 The Student Recruitment, Admissions and Funding Committee shall report to the Academic Committee by submission to the Academic Committee officers of the Agenda and Minutes of each meeting of the Student Recruitment, Admissions and Funding Committee.
- B.6
- (i) The Council shall be informed of all appointments to Chairs and Readerships tenable at UCL.
  - (ii) The Council shall be informed of all appointments of Heads of Corporate Support Services at UCL.
  - (iii) The Human Resources Division shall maintain records of all other current staff appointments at UCL, such information to be available to the Council on request, *via* the Council Secretary, to the Director of Human Resources.
- B.7 The Investments Committee shall report to the Finance Committee and the Council by submission to the Finance Committee officers and the Council officers respectively of the Agenda and Minutes of each meeting of the Investments Committee.
- B.8 The Academic Board shall record in its Agenda and subsequent Minutes details of appointment of members of the Board and shall report to the Council by submission to the Council officers of the Agenda and Minutes of each meeting of the Academic Board.