

↓ IMPORTANT DATES AND FINANCIAL INFORMATION

↓ Term dates

Autumn/Fall Term: 24 September to 14 December 2012

Spring Term: 7 January to 22 March 2013

Summer Term: 22 April to 7 June 2013

↓ Orientation programme

To help you when you first arrive at UCL, the Student Centre organises an orientation programme for new students prior to the start of the academic year in September and also in January for those joining UCL for the Spring/Summer Terms. A timetable of orientation events will be posted at www.ucl.ac.uk/isop a few weeks prior to the start of studies. As well as academic, welfare and health sessions, there are also social events. The orientation programme also provides you with an opportunity to enrol formally as a UCL student and start the process of signing up for courses. The provisional orientation programme dates for 2012/13 are as follows:

Wednesday 19 to Friday 21 September 2012

Thursday 3 to Friday 4 January 2013

↓ Tuition fees

Tuition fees are payable by all study abroad students, unless attending UCL through a reciprocal exchange.

For 2012/13 undergraduate full-year study abroad students will pay the following:

Band 1:

£14,000 Arts-related subjects, plus Economics and Mathematics.

Band 2:

£18,500 Science and Engineering-related subjects, plus Anthropology, Archaeology, Fine Art, Geography and Psychology.

Tuition fees are shown on each subject page, see pages 31 to 164.

If you are admitted for the Autumn/Fall Term you will be charged 45% of the appropriate year fee, and if you are admitted for the Spring/Summer Terms you will be charged 55%. If you are jointly admitted to two departments, the tuition fee charged is based on the first-named department of admission.

↓ Living expenses

In addition to the tuition fees stated above, your main costs as a student will be living expenses including accommodation, travel, entertainment, books, food and clothing.

Estimates vary as to how much these costs might be, as much can depend on personal taste and circumstances. A total of £245 per week is considered to be a reasonable average. As a guide to more specific costs, the biggest items per week include accommodation £110, food, toiletries, etc. £50, entertainment £50, travel £10, books and equipment £10, insurance/TV license £5 and clothes £10.

↓ Employment

If you are a student from outside the European Economic Area (EEA) and Switzerland and have permission to enter the UK for full-time study for a period lasting more than six months, you are normally able to undertake employment in the UK without having to apply for additional approval. Such employment must be on a part-time basis during term-time (up to a maximum of 20 hours) but can be full-time during vacation periods. If you are coming to the UK for less than six months, you may also work on these terms providing you have secured a full student visa. Please note that these restrictions on undertaking employment apply both to paid work and voluntary work. If you are an EEA or Swiss national you will not be subject to these restrictions.

Please see also the Immigration advice on page 168; changes to visa regulations may impact on employment regulations for affiliate students.



HOW TO APPLY AND IMMIGRATION ADVICE



Academic admission requirements

You should normally have completed or expect to complete two years of study at university level, prior to entry to UCL. A minimum cumulative GPA of 3.3 / 4.0 (or equivalent) is expected, but some subject areas expect at least 3.5 and a good background in the relevant areas. Admission Tutors need to be confident that you have sufficient academic background in their subject (and enthusiasm for it) to enable you to take classes alongside regular degree students.

For details of admission requirements specific to individual subject areas please read the relevant entry in this guide and address any queries to the subject contact.



English language proficiency requirement

If your first language is not English you must provide recent evidence that your spoken and written command of the English language is adequate for the subject areas for which you have applied. This is to ensure that your academic progress is not hindered by language difficulties.

The required evidence may take the form of one of the following:

- **Substantial education (minimum one year) conducted entirely in English**
- **Substantial work experience (minimum 18 months) conducted entirely in English**
- **An English language qualification (e.g. TOEFL, IELTS) recognised by UCL.**

Any of the above must have been undertaken no more than two years prior to the proposed date of enrolment.

Full details of the English language qualifications accepted by UCL and the test scores required, can be obtained at:

www.ucl.ac.uk/study/undergraduate-study/application-and-entry/english-language



Application procedure

To apply you need to send the following documentation to the UCL Study Abroad Office:

- A completed application form. Go to www.ucl.ac.uk/affiliate and follow the relevant links for your type of study
- Your most recent official transcript from your home institution
- Two letters of recommendation from members of academic staff at your home institution who are familiar with your work
- A personal statement explaining why you wish to study at UCL and providing a preliminary selection of courses.

Please note that EU students who wish to study on a full-time basis at UCL can only be considered if they apply as part of the Erasmus programme. EU students may also be considered for part-time study.

Completing the application form

State your preferred subject area in section 12a). You will be expected to take at least 50% of your course-load in this area.

If you need to apply jointly to two subject areas, enter the second subject in 12b).

If you wish, you may suggest an alternative department (section 13a) should you be unsuccessful in your first choice.

You should also provide a provisional list of courses you would like to take in section 19. If you are applying for the Independent Studio Programme at the Slade School of Fine Art you should write ISP Painting, or Sculpture or Fine Art Media as appropriate. Remember that your courses will not be confirmed until you arrive at UCL.

↓ Deadline for applications

For admission in September: 31 March

For admission in January: 30 September

↓ What happens after you have applied?

UCL will inform you of its decision as soon as possible after receiving your application. If you are accepted you will be sent an offer letter, a reply slip and information on how to apply for UCL student accommodation.

Pre-arrival information including details of the orientation programme can be found at www.ucl.ac.uk/isop from July.

If you have applied for UCL student accommodation (see www.ucl.ac.uk/accom-apply), further details will be dispatched in August for those arriving in September and admitted for the full year or the Autumn/Fall Term, and in early December for those commencing their studies in January for the Spring and Summer Terms.

↓ Equal opportunities

At UCL, our principal concern when considering applications is to recruit and select students who are likely to complete the programme successfully and derive benefit from it. Once these requirements are met, we disregard other issues such as disability, age, ethnic origin, sex, marital status, sexual orientation, number of children and beliefs relating to religion and politics. This attitude and these considerations underlie the equal opportunities policy of UCL, to which we are firmly committed. We positively welcome applications from members of groups which are currently under-represented.

Applicants with a disability that may require adjustments to be put in place should contact UCL Student Disability Services:

UCL Student Disability Services
UCL Registry and Academic Services
University College London
Gower Street
London WC1E 6BT
United Kingdom

WEB www.ucl.ac.uk/disability
EMAIL disability@ucl.ac.uk
TEL +44 (0)20 7679 0100

↓ Accuracy of information

UCL's decisions on applications are made in good faith on the basis that all of the information provided by applicants is complete and accurate. Should there be any change in your circumstances after you submit your application, for example, if the subjects you are currently studying change from those indicated in your application, you must inform UCL as soon as possible.

UCL reserves the right to refuse admission, or to terminate a student's attendance, should it be discovered that a false statement has been made or if significant information has been omitted.

↓ Appeal and complaints procedure

Decisions on the admission of applicants are final and there is normally no right of appeal against such decisions. UCL will consider a complaint relating to an application for admission only if there is substantive evidence of irregularity in the procedure under which the application has been processed. In the first instance, any complaint concerning applications should be addressed to the Study Abroad Office. If the complaint is against the Study Abroad Office, it should be addressed to UCL's Director of Registry and Academic Services.

↓ Application enquiries

UCL Study Abroad Office
UCL Registry and Academic Services
University College London
Gower Street
London WC1E 6BT
United Kingdom

WEB www.ucl.ac.uk/affiliate
EMAIL affiliatestudents@ucl.ac.uk
TEL +44 20 7679 7708
FAX +44 20 7679 3001

Immigration advice

EEA Nationals

If you are a national of an EEA country (EU countries plus Norway, Iceland and Liechtenstein) or of Switzerland, you do not need to obtain prior entry clearance to enter the UK.

Non-EEA Nationals

If you are a visa national or a non-visa national and your programme of study lasts for more than six months you must not attempt to travel to the UK without a valid Tier 4 visa under any circumstances.

If you are a visa national and your programme of study lasts for six months or less and you do not intend to take up work, including voluntary work, part-time work, vacation work or work placement as part of your programme you can apply for prior entry clearance as a 'student visitor'. If there is a possibility that you will want to work or apply to extend your stay then you must apply for a student Tier 4 visa.

If you are a non-visa national and intend to leave the UK within six months of starting your studies and **do not** wish to seek employment then you are not required under UK immigration law to obtain prior entry clearance. Instead, on arrival in the UK, you must seek leave to enter as a student visitor by presenting immigration officers with details of your programme of study (your offer letter). You must also be able to show that you have the financial resources to meet the costs of your stay. However, we strongly advise all students to seek prior entry clearance even if coming for less than six months.

Further information relating to UK immigration and applying for a student visa can be found at the following link:
www.ucl.ac.uk/international/after-you-apply/immigration

Finding out more about UCL

Tours of UCL

You can use your web browser to take a virtual tour of UCL by following the Virtual UCL link at www.ucl.ac.uk/study. You'll be able to look inside lecture theatres, laboratories, the Library, the Bloomsbury Fitness Centre and the Students' Union.

If you would like to visit UCL in person, you can book a general campus tour led by current students by visiting www.ucl.ac.uk/study/access-ucl

Graduate Prospectus

UCL's Graduate Prospectus is available both in print and online, and describes the higher degree programmes we offer to students who have completed their undergraduate degree. See www.ucl.ac.uk/gradprospectus

Alumni

UCL has an active alumni network and by studying with us you will automatically become part of this extended global community. As well as helping you keep in touch with UCL and the friends you'll have made, being a member of the alumni network gives you access to a range of benefits. To find out more visit www.ucl.ac.uk/alumni