



APPLICATION FOR ADMISSION AS AN EXCHANGE STUDENT

PLEASE USE BLACK INK, BLOCK CAPITALS AND TICK BOXES AS APPROPRIATE.

PERSONAL DETAILS

1. Surname/Family Name (as in passport)

2. First Names (as in passport)

3. Title (Mr/Miss etc.)

4. Date of Birth (e.g. 07 Aug 87)

Day Month Year

5. Sex (✓)

Male

Female

6. Nationality (as in passport)

7. Country of Permanent Residence

8. Country of Birth

9. Home Address

	Postcode/Zip
Tel	
Fax	
Email	

10. Correspondence Address (if different)

		Postcode/Zip
Tel		
Fax		
Email		
Dates when address is valid	From:	To:

FOR OFFICE USE

Applic. No.

Refs

Trans

H/O/E/X

Exchange Agreement

English Language Requirement

Y/N

Initials

PROGRAMME OF STUDY FOR WHICH YOU WISH TO APPLY

11. Level of Study (✓)

Undergraduate

Graduate (taught)

Note: Graduate Exchange Research students should NOT use this form. Instead they should complete the Visiting Research application form.

12. Home Institution

13. UCL department to which you wish to be admitted*

14. Alternative UCL department(s) you wish to be considered for if your application to the department shown above is unsuccessful*

* Please check that UCL department is covered by the Exchange agreement

15. Duration of Study (✓)

Full academic year

September - December only

January - June only

16. Proposed Starting Date

Month

Year

FOR UCL OFFICE USE ONLY. TO BE COMPLETED BY THE DEPARTMENTAL AFFILIATE TUTOR AT UCL

ACCEPT (✓)

Undergraduate

Graduate (taught)

Start date

Signature

Date

Department

Signature

Date

Department

REJECT

Signature

Date

Department

Signature

Date

Department

EDUCATION

17. Please provide details of your education since the age of 18, starting with the most recent. Include details of qualifications to be awarded.

Name of College/University/ Awarding Body	Start date (Month/Year)	End date (Month/Year)	Qualification (e.g. BA, BSc)	Overall class/ grade/GPA	Main/minor subject(s) studied

ENGLISH LANGUAGE

18. Is English your first language? (✓)

Yes

No

If "No", detail the grade(s) achieved in the most recent English language test you have taken and/or any work experience or education that you have undertaken in English. A copy of the test certificate should be enclosed with this application or forwarded later.

SUPPLEMENTARY INFORMATION

19. Please provide a preliminary selection of the individual courses you wish to take as part of your programme of study in the department(s) indicated (overleaf). Acceptance on individual courses cannot be confirmed before arrival at UCL. For course descriptions please see the *UCL Study Abroad Guide*. Please indicate with an asterisk (*) any courses you are REQUIRED to take in order to get credit for your studies at your home institution.

Department	Code	Course title	Department	Code	Course title

PERSONAL STATEMENT

20. Please attach a separate sheet with a personal statement describing your academic interests and reasons for applying to UCL.

SUPPORTING DOCUMENTATION

21. Please include two academic references (these can be submitted to us directly by your referees if they wish), a transcript relating to your recent studies, the Disability and Ethnic Monitoring Form and, where appropriate, an English language test certificate.

SUBMITTING YOUR APPLICATION

22. Our preferred method of receipt for all applications and documentation, including references and transcripts, is by email to affiliatestudents@ucl.ac.uk. If it is not possible to send certain documents by email, please arrange for them to be posted to:

ADMISSIONS, STUDENT AND REGISTRY SERVICES, UNIVERSITY COLLEGE LONDON, GOWER STREET, LONDON, WC1E 6BT, UNITED KINGDOM

23. **Criminal Convictions.** You are required to declare whether or not you have any criminal conviction(s). If you answer "yes", you are required to provide further information about the relevant conviction(s). Please note that for the purposes of this exercise a criminal offence excludes minor motoring offences. All information will be treated as strictly confidential.

Do you have any criminal convictions? (✓)

Yes

No

SIGNATURE OF APPLICANT

24. UCL's decisions are made in good faith on the basis that all of the information provided by applicants is accurate and complete. UCL reserves the right to refuse admission or to terminate a student's attendance, should it be discovered that he/she has made a false statement or has omitted significant information. Your signature confirms that to the best of your knowledge, the information on this application form is accurate and complete.

Signature of Applicant Date

ENDORSEMENT STATEMENT. TO BE COMPLETED BY THE EXCHANGE CO-ORDINATOR OR DESIGNATED OFFICER AT YOUR HOME INSTITUTION

25. I fully support the application of this student, and know of no reason, academic or otherwise, why the student should not be admitted to UCL.

Name

Official
Stamp/Seal

Signature

Date