What material do I want to include in my online course?
Think about this well in advance and review all the materials to check that you know the source of all content, images, diagrams, etc. It can be useful to create a list or spreadsheet if there is a large volume of material.

- Do I own copyright to all of the materials?
  - Are you the author/creator?
    - Yes – go ahead and use the work
  - No
    - Does UCL own copyright to the material?
      - Yes, add a link to the resource in your online reading list
      - No
        - Is it from something that the institution subscribes to – e.g. an e-journal or database from the Library
        - No
          - Where is it from? Has it been made available with a Creative Commons Licence or an explicit statement that it can be re-used for education?
            - Yes
              - Permission will be required to re-use the material. See obtaining permission for more details
            - No
              - No
- OR
- No
  - No
    - Yes – go ahead and use the work
    - No
      - No
        - Yes – go ahead and use the work
        - No
          - No
            - No
              - No
                - No