

<To be printed on headed letter from educational institution, providing name and address details.>

<Date>

<Landlord name/organisation>

<address line 1 >

<address line 2>

<Town/City>

<County>

<Postcode>

Our reference:

Dear <landlord name>

Nomination of <insert student name> to occupy <address of property> in accordance with section 20 and paragraph 12 of Schedule 3 to the Immigration Act 2014

This letter confirms that <name of educational institution> has nominated <student name>, <date of birth> to take up a residential tenancy at the following property:

<address line 1>

<address line 2>

<Town/City>

<County>

<Postcode>

I can confirm that <name of educational institution> is an institution within the meaning of paragraph 5 of Schedule 1 to the Local Government Finance Act 1992 or a body that is specified in regulations made under Article 42(2A) of the Rates (Northern Ireland) Order 1977. An agreement under which accommodation is provided to a student who has been nominated to occupy it by such an institution is excluded from the Right to Rent scheme. Further information is available within the 'Excluded Agreements' section of the Right to Rent Code of Practice:

<https://www.gov.uk/government/publications/right-to-rent-landlords-code-of-practice/code-of-practice-on-illegal-immigrants-and-private-rented-accommodation-for-tenancies-starting-on-or-after-1-february-2016#which-letting-arrangements-fall-within-the-scheme>

This does not mean that you are unable to conduct other standard checks on prospective tenant/s.

You should keep this, or a copy of this letter, for your records for at least one year after the tenancy has ended.

Yours Sincerely,

<name of representative of educational institution, with job title and signature above>