CONSENT FORM FOR RECORDING LECTURES

This form is to be signed by the person who has agreed to be recorded/filmed as the principal party to, or as part of, a lecture carried out within UCL. The purpose of this form is to seek consent for the films and/or recordings to be taken and subsequently to be used in a number of media, including the intranet/web by UCL. UCL in turn offers a commitment to only allow said recordings to be used appropriately and sensitively.

Venue/module……………………………………
Date*……………………………………
Creator of recording………………… (on behalf of UCL)

* Please provide date range if a whole lecture series is to be recorded

(LECTURER)
I, the undersigned, agree to my lecture being recorded by UCL. Where a video recording is being made, I will notify everyone present that a recording is being made.

I confirm that where material is included in the recording which is the intellectual property, including copyright, of another party, I have permission to include the materials in my lecture for educational purposes.

I understand that any copyright or other intellectual property which arises in the recording belongs to UCL and that the recording may be used by UCL for the purposes of education. This may include conversion to digital format and storing and publication on UCL's on-line media delivery systems such as Lecturecast and iTunes U.

I, the undersigned, do hereby agree to grant a free, unconditional, irrevocable, perpetual, non-exclusive worldwide licence for all performance rights in the film and/or recordings of lectures to UCL. I understand that should the film and/or recording by made available publicly by UCL it will be issued under a licence that allows only educational use and that my rights will be appropriately attributed.

I, the undersigned, consent to the use of my personal data being processed for the purposes of this recording and subsequent publishing. My personal data will be processed in accordance with the provisions of the data Protection Act 1998. I understand that my image and/or recordings will be used for educational purposes only and that copyright in the recordings will be retained by UCL.

FULL NAME
NAME OF ORGANISATION
CONTACT TELEPHONE
EMAIL ADDRESS
SIGNED DATED

Adapted from Model consent form provided by JISClegal