Association of University Administrators (AUA) is the professional association for higher education administrators and managers. Whether you’re in the early stages of your career or are an experienced or senior higher education professional come and find out about learning and development opportunities and join our professional network. We also host three events per term, one for AUA members only and the remainder open to all UCL staff.

Astrea is a network run by and for women in professional services roles at UCL. It was established in 2013 to support UCL’s commitment towards 50/50 leadership and equality for women and men. Astrea facilitates free opportunities for women in professional services roles to engage in professional and personal development, to share and learn from others’ experience and insight, to offer and benefit from the support of others, and to build connections with women at all levels across UCL. Membership is free and open to all women working in professional services at UCL.

Equality, Diversity & Inclusion: Work with us to make UCL a place where people can be authentic and their unique perspective, experiences and skills are seen as a valuable asset to the institution. We advise and support individuals and departments on issues of discrimination and underrepresentation in the workplace and learning environments. Visit us also to find out about our Equality Groups and networks.

UCL Global Engagement Office (GEO) works with staff across the university to deliver UCL’s Global Engagement Strategy. We offer guidance and resources to develop international collaborations, to organise global delegation visits and share regional advice and expertise.

Green UCL brings together students and staff in tackling the challenges of sustainability. We're a partnership of UCL's Sustainability Team and network of Green Champions. We work to improve the impact of UCL's estate, build community and further research.

The Information Services Division (ISD) provide the following facilities and services: Email, desktop, printing, networking, data centres and software/hardware purchasing. It also supports research computing platforms, e-learning and IT security across UCL.

The Information Security Group, exists to help staff and students manage their responsibilities when it comes to looking after their own and UCL's information, in any form. Some of the services provided include risk assessment incident management, technical testing and information security awareness.
**Occupational Health & Wellbeing:** Come and see us to learn more about what we can offer you including our eye care plan and wellbeing initiatives. As a service we provide a comprehensive Occupational Health service to UCL staff and can advise on work related health matters.

**The Office of the Vice-Provost (Development)** strives to build relationships to make remarkable things happen at UCL. Currently we are in the midst of the university’s biggest ever philanthropic giving Campaign that aims to support the university’s 2034 strategy by raising more money and engaging more people in our work than ever before. If you would like advice or help regarding philanthropy please contact one of our team.

**UCL Arena Centre for Research-Based Education (UCL Arena Centre) and Office of the Vice-Provost (Education & Student Affairs):** We work to embed research and enquiry in all levels of the student’s learning, come and discover how we pioneer creative interdisciplinary extra-curricular learning. Find out about the resources and training available to all staff who teach. UCL Arena Centre works to support the Office of the Vice-Provost (Education & Student Affairs); we will be on hand to answer any broader questions about our new scholarship programme for first year undergraduates launching this year (Laidlaw Research & Leadership Programme) and more widely, the education strategy and how it is being implemented across UCL.

**UCL Innovation & Enterprise, UCL Consultants Ltd and UCL Life Learning:** UCL Innovation and Enterprise, which includes UCL Life Learning, support staff and students to engage with businesses and external organisations with the aim of maximising the social and economic benefit of our knowledge and research. We do this through fostering innovation projects, developing partnerships, supporting entrepreneurship, and facilitating the development of short courses and CPD. Alongside this UCL has two wholly owned companies which facilitate innovation and enterprise: UCL Business, which commercialises research, and UCL Consultants, for facilitating academic consultancy. Members of UCL Consultants Ltd. will be available to provide general advice, support on preparing proposals, contractual and financial services, and insurance.

**Office of the Vice-Provost (Research):** We develop and implement the UCL’s research strategy and, in collaboration with other offices, provide support and advice for researchers. Our activities include Doctoral research training, research assessment and metrics (including the REF), supporting and promoting a culture of research integrity, open access and open science, engaging with public policymakers, responding to and influencing external policies relevant to research, promoting cross-disciplinary research to address global issues, raising and sustaining the agenda of UCL’s research, to providing gateways to UCL’s research infrastructure and providing advice on maximising research impact. In addition, the Research Facilitation & Coordination team support researchers in identifying and applying for funding sources.

**Organisational Development:** Want to develop personally, professionally or as a team? OD is all about this, we have a large range of excellent courses and initiatives on offer. Examples include the Aspiring Managers Programme, coaching and mentoring and the Research Staff Development Programme. Come visit us to find out what would benefit you and your team.
PACT (Parents And Carers Together) Carers Network: This social network aims to support UCL staff members who are balancing ongoing caring responsibilities with work. PACT seeks to raise awareness of UCL policies that support parents and carers and open up discussion about the issues facing parents and carers working in academia. One of the ways PACT supports the UCL community is through their monthly lunch hour sessions. Come and pick up information at our stall.

Pensions: Membership of a pension scheme is an important and significant part of the overall UCL benefits package. If you have any questions about our pension we are here to help.

Safety Services: We are a team of safety professionals made up general Health & Safety Advisers as well as specialists in fire, radiation, biological and construction safety. Come and find out about DSE (workstation) assessments, your department’s safety role holders e.g. first aiders and fire evacuation marshals. We aim to support and enhance research and teaching by providing independent competent safety advice at all levels across UCL.

Staff Benefits and Payroll: We can answer any questions you might have on salary, tax or NI, as well as offering assistance with ‘New Starter Declarations’ for those with no previous tax or bank details. We are also promoting a wide range of staff benefits, for example the cycle scheme, season ticket loans and childcare vouchers. We look forward to meeting you.

UCL Library Services: Come and arrange a personal induction to UCL’s 18 libraries as well as find out about subscriptions to thousands of electronic resources.

UCL UNISON works to ensure that you, a member of UCL staff, have a good experience at UCL. We provide essential cover to protect you at work but also work to constantly improve the workplace. The branch represents professional service staff, maintenance staff, cleaners, security and catering staff at UCL, come and meet us to find out more.

University and College Union (UCU): We are a union for academic and academic-related staff in the UK. As a members of UCU, you have the support of experienced local officers and access to legal advice and representation, come and meet us to find out more.

The Volunteering Service exists to connect UCL students and staff to volunteering activities across London. We work with over 500 community organisations, many of them near to UCL, so there’s a really wide range of opportunities on offer. Most of our regular volunteer roles can be done in a couple of hours after work, and we also offer a programme of one-off volunteering events.

All UCL staff are welcome to apply for membership of the Academic Staff Common Room (ASCR) for an annual subscription of £30. Make full use of the Housman Room (North Cloisters), with its bright décor and collection of artwork reflecting over 100 years of prize-winning Slade artists. Enjoy a good selection of newspapers and magazines, bring in up to 6 guests, eat, drink and chat with colleagues from a wide range of disciplines and enjoy the various ASCR social events which occur throughout the year and are all free of charge.

Transforming UCL is halfway through it’s £1.2 billion development programme to deliver a more sustainable, world-class estate. We are increasing and improving our teaching and learning spaces which will position us as London’s Global University by 2034. Visit the stall to find out more.