Overview

Fieldwork is defined as any work where the collection of samples or data, or making observations is carried out in a location or premises not owned or managed by UCL, i.e. not UCL premises. A risk assessment is required for all fieldwork trips regardless of their location.

Aim

This course intends to help participants understand how assessing the health and safety risks is an important part of the planning process before fieldwork commences and of the fieldwork itself.

Scope

This course will cover the following areas:

- Risk assessment – the importance of planning and paperwork in fieldwork
- Practical risk assessment exercise
- Dynamic risk assessment
- Exercise looking at applying dynamic risk assessment to field situations
- Crisis Management – being prepared in case something goes wrong

For

Staff running fieldwork and/or supervising others within the UK and abroad; off-site co-ordinators and graduate students who are involved in fieldwork or will be running fieldwork projects and expeditions.

Information

The UCL Approved Code of Practice for the Management of Fieldwork addresses the roles and responsibilities of staff who head, co-ordinate, supervise and carry out fieldwork and also provides guidance in the discharging of their duties.

Pre requisite material

Participants must first complete the online the ‘Principles of Risk Assessment’ presentation module that is delivered via UCL Moodle before attending the course. Information about enrolling onto the module will be available on booking the training event.

A record of training will be verified only when both the the ‘Principles of Risk Assessment’ module and attendance on the course are completed.

How to book

For availability and to book, please visit the Single Training Booking System.

If you require group training for a number of people in your department please fill in the Special Request Form and email it to safetytraining@ucl.ac.uk.

Course duration

Half Day Course 2.5 hours

Cost

Free to UCL staff and UCL Postgraduate students
A ‘no show’ fee of £50 will be charged to your department if you fail to attend when booked on the course event.

Further Information

Contact Safety Services on 020 3108 8592 or UCL ext. 58592 Email: safetytraining@ucl.ac.uk