First Aid Training

First-Aid Needs Assessment

As part of a department’s safety arrangements, an assessment of first aid needs must be carried out to identify what type of first aid training is required, the number of first aiders and where they should be located.

Before you can book first aid training, please complete the first aid needs assessment form and return it to safetytraining@ucl.ac.uk

Overview

These courses are nationally recognised and provided by the British Red Cross. A full syllabus can be found at www.redcrosstraining.co.uk.

- **Emergency First Aid at Work (EFAW)** training enables a first aider to give emergency first aid to someone who is injured or becomes ill while at work
- **First Aid at Work (FAW)** training includes the EFAW syllabus and also equips the first-aider to apply first aid to a range of specific injuries and illness

Certificates are valid for three years and first-aiders must undertake a requalification course to obtain another three-year certificate. Once a certificate has expired a first aider is no longer considered to be competent to act as a workplace first aider.

For

Staff who are appointed by their Head of Department to be trained as competent first aiders.

First aiders would need to be:

- Available to go immediately and rapidly to an emergency call out
- Available to attend the full day(s) of the training course
- Willing to attend training to refresh their skills and to retain the certification

Pre-requisite material

You must complete the first-aid needs assessment form and submit to safetytraining@ucl.ac.uk prior to booking.

How to book

If the first aid needs assessment shows your department needs further first aiders, Safety Services will advise you of the appropriate course and send you a booking form.

Time, Venue

First Aid Training courses are provided by the British Red Cross at their Euston training facility. The course starts promptly at 09.00 and late arrivals may be refused.

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<tr>
<th>EFAW</th>
<th>1 day 09.00 – 17.00</th>
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<tr>
<td>FAW</td>
<td>3 days 09.00 - 17.00</td>
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Cost

Free to UCL staff. The full course fee will be charged to your department if you fail to attend when booked on the course event.

Further Information

Contact Safety Services on 020 3108 8592 or UCL ext. 58592
Email safetytraining@ucl.ac.uk