UCL DEPARTMENT OF ENGLISH LANGUAGE AND LITERATURE

September 2013

Dear MA Student,

I am writing to inform you of the arrangements that have been made to welcome you to the English Department. We would like to invite you to attend our induction week welcome and registration session for your postgraduate course. It is essential that you attend the meeting listed below that is relevant to you because you will receive information about the course and departmental procedures. You will also have an opportunity to meet members of the academic staff who will be teaching you. The dates are as follows:

Course	**Date**	**Time**	**Venue**
MA English Linguistics	Thursday 26 September	2.00pm	FC216*
MA Issues in Modern Culture	Thursday 26 September	2.00pm	Watson Lecture Theatre (G02), Medawar Building*
MA Shakespeare In History	Thursday 26 September	2.00pm	FC235*

(**FC = Foster Court , Malet Place, where the English Department is located. Rooms 235 and 216 are on the second floor. The Medawar Building is behind Foster Court; see http://www.ucl.ac.uk/maps/ for a map of the campus.*)

The MA induction sessions, lasting approximately two hours, will be followed by drinks in the English Department student common room (FC 229 on the second floor of Foster Court), to which tutors and students on all the Department's MA courses are invited.

Please keep this schedule for reference. Full teaching will begin on Monday 30th September. A timetable, along with other useful information, is to be found in the English Department web pages, at www.ucl.ac.uk/english/current. (You will receive a final version of the timetable, including locations, at your induction sessions, along with an updated version of the English Department Handbook for New Graduate Students).

For vital information to help you plan for your enrolment and arrival at UCL, please see the 'New Students' website at http://www.ucl.ac.uk/new-students/ . International students should also view the Orientation Programme information (http://www.ucl.ac.uk/prospective-students/international-students/international-students/when-you-are-at-ucl/isop); this highly useful (though optional) programme runs from 20th to 21st September.

The Information Services Division will be holding induction sessions between 11am and 2.30pm on 24th, 25th and 26th September in the J.Z. Young Lecture Theatre (Anatomy Building). Students can choose which half-hour session to attend, and will learn about UCL email and registering for computer services, PORTICO (the UCL student information service you will use to update contact details and select courses), UCL computer cluster rooms and many other essential topics. For further information please see http://www.ucl.ac.uk/isd/students/new-students/inductions.

The **Graduate School** website, http://www.grad.ucl.ac.uk/, contains useful information to support you during your time at UCL, as does the UCL Union website, http://uclu.org/.

Should you have any queries about the departmental induction, please contact the English Department office on 020 7679 3134/3849.

We look forward to meeting you.

Yours faithfully

Dr Neil Rennie
Graduate Tutor