

**UNIVERSITY COLLEGE LONDON**  
**SURVEY OF ENGLISH USAGE**  
**DEPARTMENT OF ENGLISH LANGUAGE AND LITERATURE**  
**TEACHING FELLOWSHIP IN ENGLISH LINGUISTICS (F/T)**  
**JOB DESCRIPTION AND PERSON SPECIFICATION**

**The post**

This post is a full-time Teaching Fellowship in English Linguistics.

Applicants will be based at the Survey of English Usage, University College London. They will be working alongside a computer scientist, and will report to the Director.

This appointment is available from 1 September 2015 for two years.

The salary is on UCL salary scale Grade 7 within the range £37,152 - £40,313 per annum (inclusive of London allowance).

**Application Procedure**

Applications should be made by CV and covering letter, addressed to Professor Bas Aarts, outlining the applicant's suitability for the post, by going to [www.ucl.ac.uk/hr/jobs](http://www.ucl.ac.uk/hr/jobs) and searching by reference 1471986. Please include the names and addresses of two referees with your application. (Please note that the online application system permits applicants to upload two documents only.)

**Duties and responsibilities**

The successful candidate will work on the *Englicious* project, a web-based platform for teachers in UK primary and secondary schools which will help them to teach English grammar according to the specifications of the National Curriculum ([www.englicious.org](http://www.englicious.org); free registration). It contains a large suite of classroom activities, from short starters to longer lesson plans, interactive exercises, project ideas and professional development resources. These resources were developed for primary and secondary schools to support the teaching of the English language curriculum, and English grammar in particular.

The work to be carried out on this project has the following objectives:

- Outreach
  - To expand the user base of *Englicious*.
  - To engage with teachers by eliciting user evaluations of *Englicious*, addressing user issues, visiting schools, maintaining email correspondence, etc.
  - To maintain the social media platforms of both the Survey of English Usage and the *Englicious* project (currently Facebook and Twitter).
  - To teach regular, one-day Continuing Professional Development short courses for primary and secondary school teachers, entitled 'English grammar for teachers'.

- Website Development
  - To develop new English language teaching content aimed at pupils at Key Stages 1 - 5 in three domains, namely grammar, spelling, and punctuation. These new resources will need to be targeted at the right level in the curriculum. The aim is to develop engaging and enjoyable materials which pupils can work on in class, using an interactive whiteboard, and, where available, laptops and tablets.
  - To ensure that the resources tie into the new National Curriculum for English schools, especially with reference to the Grammar, Punctuation and Spelling tests (popularly referred to as SPaG) in years 2 and 6.
  - To ensure pedagogical consistency across the primary and secondary site content such that there is a single coherent grammar framework within the school curriculum from primary school to secondary school.

Further information can be found here:

<http://www.ucl.ac.uk/english-usage/projects/grammar-teaching>

The successful candidate will also be teaching, during term time, on undergraduate and postgraduate courses in several areas of English Linguistics. Current courses include English Grammar, English Corpus Linguistics, English in Use, History of the English Language, and Literary Linguistics, as well as seminars on academic writing and research methods. The successful candidate will also teach tutorials to undergraduate and postgraduate students, and will undertake the normal duties of teaching administration (e.g. course convening, the supervision of postgraduate theses, the setting and marking of examinations, attending departmental meetings, the provision of pastoral care, etc.). Teaching is by seminar and half-hour, one-to-one tutorial. The structure and teaching methods of the courses require a degree of adaptability and a willingness to engage with subjects outside the teacher's immediate specialism.

Further information about the syllabuses and teaching arrangements can be found in the Course Guide, and the Undergraduate and Graduate Handbooks, both of which are available on the Department's website, <http://www.ucl.ac.uk/english>.

## **Person specification**

### **Key requirements**

#### **Essential**

- Undergraduate degree or equivalent in English, English linguistics, applied linguistics, or a related field.
- A detailed knowledge of English linguistics, especially grammar and corpus linguistics, to degree level.
- Experience in teaching English linguistics at degree level.
- An interest in teaching grammar at school level.
- Experience in maintaining a network of contacts and collaborators.
- A demonstrable expertise in applying linguistics to English language teaching.
- An ability to work according to UCL policies, including Equal Opportunities policies.
- A willingness to consult where appropriate.
- Initiative in devising effective procedures for carrying out tasks.
- Good communication skills, oral and written.
- Ability to communicate with staff and students in an academic environment and across departments.
- Good computer skills (Word, Excel, email, etc.).
- Experience of maintaining effective filing systems.
- Ability to work under minimum of supervisory control and exercise initiative in well-defined areas of work. Ability to schedule tasks accordingly.
- The postholder will carry out any other duties as are within the scope, spirit and purpose of the job as requested by the line manager.

#### **Desirable**

- PhD or equivalent qualification, or experience in English linguistics, applied linguistics, or a related field.
- Knowledge of Key Stages 1-5 of the 2014 UK National Curriculum in English.
- A professional teaching qualification.
- Experience of teaching English linguistics at postgraduate level.
- Experience in contributing to an academic department.
- Experience in knowledge transfer or outreach projects, particularly in the field of education.
- Classroom experience of English language teaching at primary and/or secondary school.
- Experience of teacher engagement.
- Experience of using Virtual Learning Environments, ideally Moodle.
- Experience in the evaluation of teaching methods.
- Web-based programming experience, including knowledge of HTML.
- Academic publications in the relevant area of research.

Candidates must be able to demonstrate their eligibility to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006. Where required this may include entry clearance or continued leave to remain under the Points Based Immigration Scheme.

## **About the Survey of English Usage, English Department, UCL**

The Director of the Survey of English Usage is Professor Bas Aarts. He can be contacted for general information ([b.aarts@ucl.ac.uk](mailto:b.aarts@ucl.ac.uk)).

The Survey of English Usage is a research unit based in the English Department at UCL. For more information, see <http://www.ucl.ac.uk/english-usage>

For more information about the English Department at UCL, see: <http://www.ucl.ac.uk/english>

## **About University College London**

UCL is one of the UK's premier universities and is ranked in the world's top 10. It is a world-class research and teaching institution based in London whose staff and former students have included 20 Nobel Prize winners. Founded in 1826, it was the only university in England at that time which admitted students regardless of race or religion. UCL was also the first to admit women on equal terms with men. Today, UCL is an inspiring university in which to work and study and it continues to thrive on the diversity and creativity of its community.

UCL is in practice a university in its own right, although constitutionally a college within the federal University of London. With an annual turnover exceeding £600 million, it is financially and managerially independent of the University of London.

UCL currently employs approximately 11,000 staff and includes academic units as diverse as the Slade School of Fine Art, the Mullard Space Science Laboratory and the Institute of Child Health, which is associated with Great Ormond Street Hospital. In total, there are 54 Academic Departments and Institutes whose activities span the following: arts and humanities, social and historical sciences, law, architecture and the built environment, engineering sciences, mathematical and physical sciences, life and clinical sciences, and medicine. UCL's academic and research staff is a truly international community with more than a quarter coming from 84 countries outside the UK.

The UCL student community comprises 12,600 undergraduates and 8,500 graduate students, of whom over 30% come from 130 countries outside the UK. UCL currently offers 270 undergraduate programmes and more than 210 taught postgraduate programmes, as well as the opportunity to carry out postgraduate research in all of its subjects. Approximately 40% of the student community is engaged in graduate studies, with about 37% of these graduate students pursuing research degrees.

Two measures of the current quality of UCL's teaching and research are the results of the external teaching quality assessment reviews and the periodic Research Excellence Framework (REF).

UCL was rated in the 2014 Research Excellence Framework (REF) as the University in the UK with the greatest research power and research environment. Another measure of UCL's research excellence has been its success in bidding for external competitive funds from the Joint Infrastructure Fund (JIF) and the Science Research Investment Fund (SRIF). With the addition of required matching funds, JIF and SRIF are allowing UCL to invest more than £350 million into state-of-the-art infrastructure for cutting-edge research and teaching programmes.

Based in Bloomsbury, UCL is a welcoming, inclusive university situated at the heart of one of the world's greatest cities.