



**FACULTY OF ARTS AND HUMANITIES  
FACULTY OF SOCIAL AND HISTORICAL SCIENCES  
LIBRARY COMMITTEE**

**Thursday 28 February 2013**

**MINUTES**

**Present:**

Prof Richard North	English Language & Literature (in the Chair)
Dr Helen Beer	Hebrew and Jewish studies
Ms Vanda Broughton	Information Studies
Ms Sarah Burn	Library Services
Mr David Clover	Senate House Library
Prof Richard Dennis	Geography
Ms Vanessa Freedman	Library Services
Ms Polly Geater	Library Services
Dr Sarah James	History of Art
Mr Kieron Jones	Library Services
Ms Elizabeth Lawes	Library Services
Ms Lesley Pitman	Library Services
Dr Jeremy Tanner	Archaeology
Dr Tabitha Tuckett	Library Services

Ms Erica McLaren (Library Services) was in attendance for minute 12.2(b).

Apologies for absence were received from Ms Gill Furlong (Library Services), Mr Carl Gombrich (BASc), Dr Mary Hilson (ESPS), Prof Axel Körner (History), Ms Brigid Lowe (Slade), Dr Ruth Mandel (Anthropology) and Dr Kate Quinn (Institute of the Americas).

**10. MINUTES**

***Noted***

10.1 It was noted that the reference to the Psychology Department in minute 5a (Senate House Library realignment policy) was incorrect, and should be the Clinical Psychology Department (in particular neuroscience).

***Approved***

10.2 The minutes of the meeting held on 22 November 2012 were approved as a correct record.

**11. MATTERS ARISING**

11.1 There were no matters arising.

## **12. REPORT FROM UCL LIBRARY SERVICES AND RICHARD NORTH**

### ***Received***

12.1 The Committee received a written report from Miss June Hedges (UCL Library Services), and an oral report from Prof North.

### **12.2(a) Induction and information skills training**

#### ***Noted***

12.2.1 It was noted by the Committee that the training sessions were on-going despite attendance being low. Further dates were being planned in advance along with wider publication of the sessions. Support in advertising the sessions was requested.

12.2.2 It was further noted that feedback was welcomed in relation to additional skills training that would be useful to undergraduate and post-graduate students.

### **12.2(b) Open Access publishing: Library project**

#### ***Received***

12.2.3 The Committee received an oral report from Ms Erica McLaren on Open Access Publishing.

#### ***Reported***

12.2.4 Ms McLaren reported that a project team had been put together to obtain information regarding Open Access Publishing at UCL in order to meet a range of Academics' needs. It was further reported that the project would be running until the end of March, and that the Committee's help was needed in identifying individuals who would like to discuss their needs with the project team.

12.2.5 It was noted by the Committee that the project would be undertaken on a one to one basis, and that feedback would be published on the Intranet at the end of the project.

#### ***Discussion***

12.2.6 The Committee discussed Open Access Publishing at length. Questions were raised and discussed in relation to: what Open Access Publishing is, the types and levels of access available, and publication fees.

The Committee noted that the Gold requirement to make journal publications free at point of access could spell the end of some learned societies whose finances depended on members' and libraries' subscription to said journals. The 12-month embargo was seen as a mitigating factor, but there was much uncertainty as to what Open Access Publishing would bring.

It was also noted that a Central Publications Fund would be established in April 2013.

#### ***Action***

The Committee was advised that parties interested in getting involved in the project should contact Erica McLaren or email [discovery@ucl.ac.uk](mailto:discovery@ucl.ac.uk).

## **12.2(c) Food and drink in the Library**

### ***Reported***

12.2.7 The Chair reported that he had met with Martin Moyle to discuss the Committee's concerns about food and drink in the Main and Science Libraries. The Committee noted receipt of correspondence from Martin Moyle outlining the proposed changes to the food and drink regulations that would be presented to the Library Committee in April.

12.2.8 It was further reported that a letter had been sent to Dr Ayrís from the Education and Campaigns Officer of UCLU, supporting the amended food and drink regulations. Prof North read out the contents of the letter to the Committee.

### ***Discussion***

12.2.9 The Committee discussed the content of both letters at length. It was very strongly felt that liquids other than water should be banned from the library reading rooms, whether in lidded containers or not.

Whilst the Committee acknowledged that having designated areas for food and drink would be beneficial for students with disabilities or those who needed to take medication (as stated in the letter from UCLU), it was felt that specific permissions should be put in place to facilitate this.

Concerns were raised in relation to noise as a result of eating food, and the implications for breaking the rules.

### ***Action***

The Chair would send a letter back to Dr Ayrís and Martin Moyle raising the concerns discussed in the JFLC meeting, suggesting that no drinks besides water would be allowed in the reading rooms, that signage be clear for this and that library fines should be enforced for any breach of these rules.

## **13. REPORT FROM DEPARTMENTAL LIBRARY COMMITTEES, SEES LIBRARY COMMITTEE & SENATE HOUSE LIBRARY**

### ***Received***

13.1 An oral report was received from the following departments:

#### Hebrew and Jewish studies

A meeting was held on Wednesday 27 February, at which the following items were discussed:

- food & drink in library;
- open access; and
- book funding.

#### SSEES

It was mentioned that Open Access and e-reading were discussed at their last meeting.

#### English

It was mentioned that IT training and Open Access had been discussed at their last meeting.

### Archaeology

It was noted that the Department's Library Committee raised concerns about the pressure of recruiting new students without adequate teaching and research materials. It was mentioned that the Departmental Committee was looking at ways of restoring book funds.

### History

It was noted that the Departmental Committee met in January, and had discussed book funds.

### Senate House Library

The Committee received a report on Senate House Library from David Clover. The following updates were mentioned:

- SHL was revising its collection strategy in order to:
  - i. Contribute to sustainable library budget; and
  - ii. Focus on their strengths, and be more in depth where needed
- SHL was entering into the 2<sup>nd</sup> phase of their subscriptions overview in order to ensure they were getting right journals. As part of this overview, some titles would be cancelled, so that there was an opportunity to re-invest funds into new titles.
- On the technological side, it was noted that a new website had been launched in January, and some of the desktop pcs had been replaced with mobile device banks.
- Work was being done to improve SHL's maps collection.
- SHL had published two books.
- Plans were being made to improve the exhibition hall, prior to a series of exhibitions which were scheduled to run from January to June 2014.

## ***Matters for Information***

### **14. UCL LIBRARY COMMITTEE MEETING DATES**

#### ***Noted***

14.1 The Committee noted the dates of future meetings during the 2012-2013 academic year:

- Tuesday 16 April 2013; and
- Tuesday 11 June 2013

### **15. JOINT FACULTY LIBRARY COMMITTEE MEETING DATES**

#### ***Noted***

15.1 The Committee noted the dates of future meetings during the 2012-2013 academic year:

- 16 May 2013 in Taviton (16) 431

## **16. ANY OTHER BUSINESS**

### ***Reported***

16.1 Dr Tuckett informed the Committee that Special Collections was trying to operate as normally as possible. It was mentioned that 90% of collections were still in storage in Kew, and the remaining 10% was on site. Items could be retrieved (with adequate notice), however as the team was currently facing resourcing problems, retrieval would take a little longer. Assistance with teaching of some subjects and certain aspects of research was also available.

Distribution: Members of the A&H and SHS Faculty Library Committee

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