



**ARTS AND HUMANITIES AND SOCIAL AND HISTORICAL SCIENCES
JOINT FACULTY LIBRARY COMMITTEE**

Thursday 16 May 2013

MINUTES

Present:

Prof Richard North	English (in the Chair)
Ms Sarah Burn	Library Services
Prof Richard Dennis	Geography
Ms Vanessa Freedman	Library Services
Miss Giulia Garoli	Library Services
Dr Mary Hilson	SELCS/ESPS
Mr Kieron Jones	Library Services
Mr Robert Kirby	Library Services
Prof Axel Körner	History
Ms Jordan Landes	Senate House Library
Ms Elizabeth Lawes	Library Services
Dr Ruth Mandel	Anthropology
Ms Philippa Robins	SSEES

The Committee acknowledged Ms Philippa Robbins, who had recently joined SSEES.

Apologies for absence were received from: Ms Vanda Broughton (DIS), Mr David Clover (Senate House Library), Ms Polly Geater (Library Services), Mr Carl Gombrich (BASc), Miss June Hedges (Library Services), Dr Sarah James (History of Art), Ms Brigid Lowe (Slade), Ms Lesley Pitman (Library Services), Dr Willem Smelik (Hebrew and Jewish) and Dr Jeremy Tanner (Archaeology).

17. MINUTES

Approved

17.1 The minutes of the meeting held on 28 February 2013 were approved as a correct record.

18. MATTERS ARISING

18.1 There were no matters arising.

19. COMMITTEE CHAIR'S REPORT

Received

19.1 The Committee received an oral report on matters discussed at the Library Committee Meeting which took place on 16 April.

19.2A Wickford Relegation Criteria (CMP)

19.2.1 Prof North reported that a minimal set of criteria had been stipulated in a document for discussion during the Library Committee Meeting.

19.2.2 Concerns were raised that this set of criteria did not necessary fit Arts and Humanities or Social and Historical Sciences, and that the criteria which Prof North had submitted on behalf of the two Faculties had not been considered during the Library Committee Meeting.

Action

Prof North would compose a letter documenting the JFLC's concerns in relation to the Wickford Relegation Criteria.

Departments were asked to notify Prof North and Christina Edwards if any changes occurred.

19.2B Food and drink in the Library

Reported

19.2.4 It was reported that a zoning plan was being considered for areas where food and drink could be consumed in the Libraries.

19.2.5 It was further reported that the concerns of the Joint Faculty Library Committee would be raised in the next Library Committee Meeting.

Discussion

19.2.6 A question was raised in relation to timescales for the food and drink policy to come to fruition. It was confirmed that the policy had already been approved to go ahead, in January 2013.

19.2.7 Concerns were raised yet again that food and drink might exacerbate pest control problems in the Libraries. Prof North asked that any written information concerning pest infestation would be helpful in feeding back the concerns of the JFLC to Dr Ayris.

Action

Prof North would send a letter to Dr Ayris re-iterating the concerns of the JFLC; for these to be raised at the next Library Committee meeting.

19.2C Bids from UCL Library Services

Reported

19.2.8 It was reported that bids in the sum total amount of £250, 000 had been made for the following services:

- Materials inflation;
- RFID technology;
- Increasing UCL access to digital technology;
- Extension of opening hours (24 hour opening in the summer); and
- A new role in the Public Engagement Department.

Discussion

19.2.9 The Committee discussed funding sources and the meaning of materials inflation. It was suggested that more money might be spent on books, commensurate with the increase in income generated by the increase in undergraduate tuition fees.

Action

Prof North would raise the concerns of the JFLC at the next Library Committee meeting.

19.2D Open Access publishing

Reported

19.2.10 It was reported that the RCUK expected compliance with the Open Access Policy to rise to 80% by REF 2020.

19.2.11 The Committee was advised that Green and Gold Open Access had been given equal value, while embargo periods had been put in place for researchers choosing Green Open Access.

19.2E Collection Mapping in Social Sciences

Noted

19.2.12 The Committee noted that Senate House had withdrawn from Laws, Geography, Health Studies, History of Science, Technology, and Medicine. Therefore extra UCL funds would be made available to fill in the gaps.

19.2F Reading lists for Moodle

Noted

19.2.13 The Committee noted that 60% compliance was expected in adding reading lists to Moodle.

20. REPORT FROM DEPARTMENTAL LIBRARY COMMITTEES, SSEES LIBRARY COMMITTEE & SENATE HOUSE LIBRARY

Received

20.1 An oral report was received from the following departments:

English

20.2 A meeting was held on 1 May, during which the Committee discussed: Reading Lists, Open Access and e-resources.

Hebrew and Jewish studies

20.3 The Hebrew and Jewish Department's Library Committee met during the week commencing 6 May, and discussed e-resources.

Anthropology

20.4 It was reported that a member of staff was working alongside Dr Ayris on modelling digitised journals.

20.5 It was further reported that training sessions on research techniques had been organised by Shauna Barrett, and was open to staff and students. Attendance at the sessions had been low, so ways of increasing numbers was being considered for the next academic session.

History

20.6 It was reported that the Library Committee met during the week commencing 29 April. The Committee discussed their concerns with regards to book funds. It was felt that as there would be a higher intake of students, the budget should be increased to meet their needs. Though the Departmental Library Committee was looking at external funding sources, it was suggested that a letter to the Faculty Deans lobbying support for increased funds would be helpful.

Action

Prof North would write a letter to the Faculty Deans on behalf of the JFLC, regarding book funds.

Political Science

20.7 The Library Committee met on 13 May.

Senate House Libraries

20.8 The Committee received a written report of the work being undertaken by Senate House Libraries which included:

- Collections strategy review;
- New digital resources;
- Bloomsbury Library Management Systems (BLMS) Shared service project;
- Offsite store project;
- A project on London History;
- Wikipedia training; and
- Poets in the Library events.

The Committee was advised to contact David Clover with any comments on titles being cancelled within the collections strategy review, or with any suggestions for new subscriptions.

21. SUBSTITUTE JFLC CHAIRPERSON FOR AUTUMN TERM 2013-2014

Noted

21.1 The Committee noted that Prof North would be on leave during the autumn term, and would therefore be unable to chair the first Committee Meeting of the next Academic Session.

21.2 Following a brief discussion, Robert Kirby agreed to chair the Committee Meeting in Prof North's absence.

Matters for Information

22. UCL LIBRARY COMMITTEE MEETING DATES

Noted

22.1 The Committee noted the date of the last meeting during the 2012-2013 academic year:

- Monday 1 July 2013

23. ANY OTHER BUSINESS

23.1 The Committee briefly discussed the JFLC meetings for the next academic session. It was agreed that the meetings should continue to take place on a Thursday afternoon, within the same time period as the meetings had taken place in 2012/13 session.

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