

Mathematics Department – Student Staff Consultative Committee

Terms of Reference

Role of Committee

1. To discuss any issues brought up by student representatives in relation to teaching, administration or physical resources in the Department.
2. To discuss follow-up action resulting from previous DSSCC meetings, in particular any matter which was referred to the Departmental Teaching Committee or Head of Department
3. To consider any matters referred to the committee by the College Joint Student Staff Committee, the DTC or the Head of Department, or staff members of the committee

Membership

The DSSCC will consist of the Departmental Tutor, two other staff representatives, at least two student representatives from each of years 1,2 and 3/4 and a post-graduate representative.

Meetings

The DSSCC will normally meet twice per year, once in the Autumn term, and once in the Spring term.

Reporting

The DSSCC reports to the Joint Student Staff Committee (via the Dean of Students), the Head of Department and the Departmental Teaching Committee. Minutes are also posted on staff and student notice-boards, and circulated to members of the DSSCC committee.